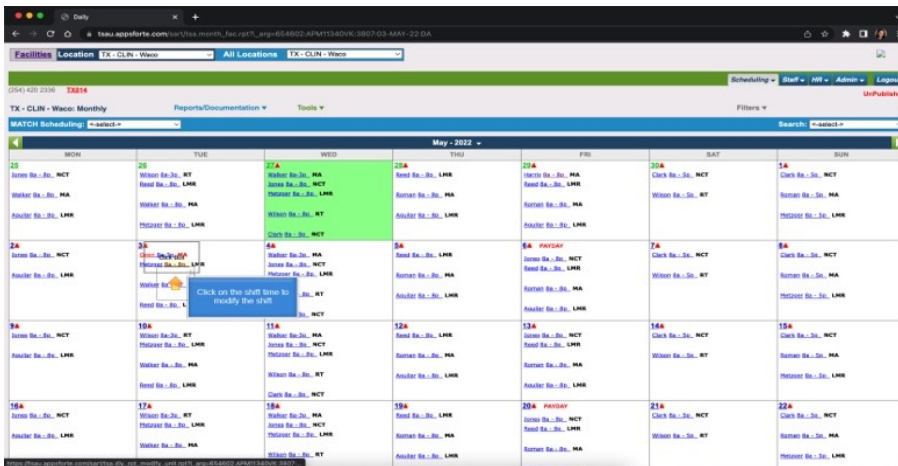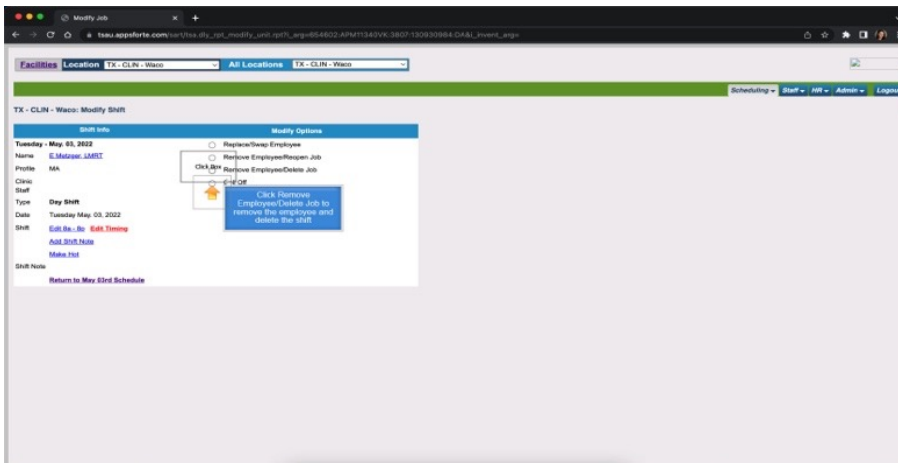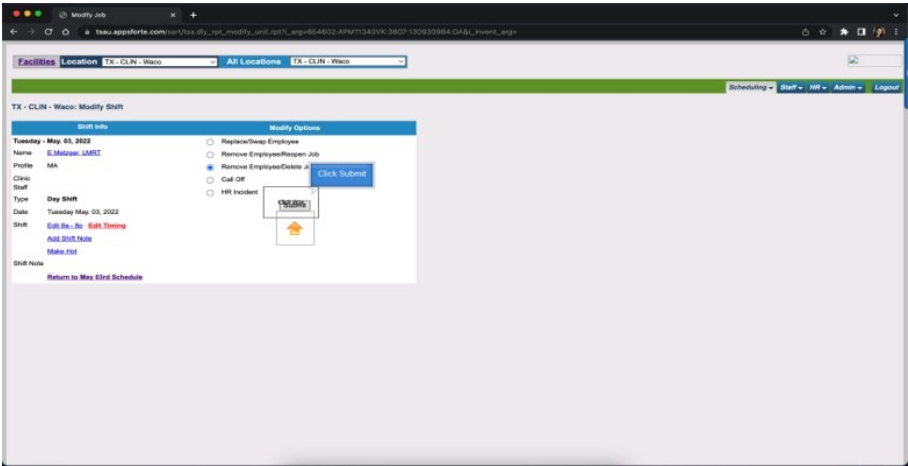# Schedule360 Captivate Training
Remove & Delete
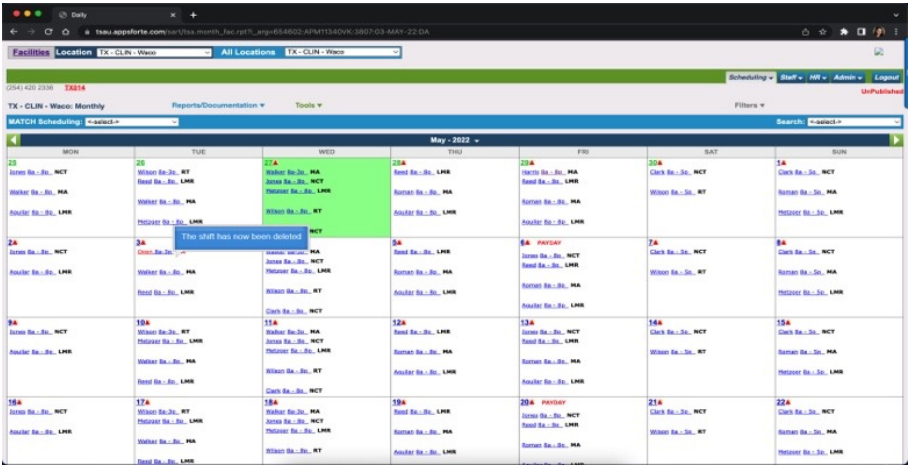

Click on the shift time to modify the shift

Click Remove Employee/Delete job to remove the employee and delete the shift

Schedule360
A QGENDA COMPANY

Then Click Submit

The shift has now been deleted